

7/26/19

Dear Family and Friends of Bethel,

Attached is the proposed budget for 2020. As you already know, we have had another atypical budget year and we are heading into another one. With that said, I wouldn't be surprised if we tinkered with the proposed budget a little more before the congregational meeting but I promise you it will not be anything significant. This proposed budget reflects all the major changes in the coming budget year.

I thank the Finance Committee for all of their hard work to get us to this point. I thank Fara Brock for her conscientious work.

Please look this over and if you have any questions please come to the Treasurer's Forum on Tuesday, July 30<sup>th</sup> at 7:00 pm in the Fireside Room, or ask our Treasurer, Fara or myself before the Congregational meeting on August 18<sup>th</sup> at noon. My hope is to move quickly on the day of the Congregational meeting by answering all questions beforehand.

Thank you for your love and commitment to Bethel!

God bless,

A handwritten signature in blue ink, appearing to read "Pr. Ben". The signature is fluid and cursive, with the first letters of "Pr." and "Ben" being capitalized and prominent.

Pr. Ben

# FY'20 Expense Budget Assumptions

FY'20 Expenses compared to FY'19 Budget

*Total expenses increased by \$57,000 (7%)*

- Staffing costs increase of \$46,000:
  - Staff salary increase 4% (no increase in 2019)
  - Add 15 hours/week for front office Secretary
  - Add church bookkeeper 10 hours/week
  - Add retirement program for lay staff
  - Adjust benefits budget for actual costs
- Facility costs increase by \$11,000:
  - Add school portion of copier lease, fire alarm monitoring, and property insurance
- No changes to funding for Programs & Ministries (Children's, Youth, Adult, Worship and Music ministries)

# FY'20 Church Budget Summary

|  |                   |
|--|-------------------|
| Total Expenses*                                      | -\$895,000        |
| Facility Use Income                                  | \$186,000         |
| Fee Based Events (LDR, VBS, Youth)                   | \$40,000          |
| Other Giving (Thrivent Choice, Altar Flowers, other) | \$12,000          |
| <u>Net Expenses</u>                                  | <u>-\$657,000</u> |
| General Fund Giving**                                | \$700,000         |
| <u>Net Income</u>                                    | <u>\$43,000</u>   |
| Estimated tax liability                              | -\$25,000         |
| Net Income after tax                                 | \$18,000          |

\*Excluding Depreciation

\*\*Forecasted Giving

# FY'20 Budget: Category Totals

| Account Group   | Budget FY19    | Change to Budget for FY20 | Requested Budget FY20 | Change      |
|---|----------------|---------------------------|-----------------------|-------------|
| Staffing  | 515,000        | +46,000                   | 561,000               | +9%         |
| Ministry & Programs (includes benevolence, fee based events)          | 145,000        | NC                        | 145,000               | 0%          |
| Technology and Equipment  | 10,000         | NC                        | 10,000                | 0%          |
| Facilities & Overhead   | 148,000        | +9,000                    | 157,000               | +6%         |
| Loans & Leases (mortgage & copiers)                                   | 20,000         | +2,000                    | 22,000                | +10%        |
| <b>Total Expenses*</b>  | <b>838,000</b> | <b>+57,000</b>            | <b>895,000</b>        | <b>+7%</b>  |
| Fee Based Events Income (LDR, VBS, etc.)                              | 40,000         | NC                        | 40,000                | 0%          |
| Rental Income   | 62,000         | +124,000                  | 186,000               | 200%        |
| Other Receipts (Thrivent Choice, Altar Flowers, other cash donations) | 12,000         | NC                        | 12,000                | 0%          |
| General Fund Giving (Faith Promises)                                  | 690,000        | +10,000                   | 700,000               | +1%         |
| <b>Total Income</b>   | <b>804,000</b> | <b>+134,000</b>           | <b>938,000</b>        | <b>+17%</b> |
| <b>Net Income</b>   | <b>-34,000</b> |                           | <b>+43,000</b>        |             |
| <b>Estimated Tax Liability</b>  | <b>0</b>       |                           | <b>25,000</b>         |             |

\*Excluding Depreciation